

Bandaiders Financial Form

To be used for all events and administrative expenses

Section 1: Complete each time you submit a bill for payment to a third party or deliver funds to the treasurer. Check off "interim" if you will be submitting more than one form. Check off "final" if it is a one time request or when you submit the final in a series of form.

EVENT _____

Interim _____ Final _____ (check one)

Income

_____ \$ _____

_____ \$ _____

_____ \$ _____

TOTAL INCOME \$ _____

Expenses

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

TOTAL EXPENSES \$ _____

TOTAL CASH SUBMITTED \$ _____

Section 2: Complete each time you request funds from the Melrose Bandaiders.

Make check payable to : _____

Approval _____
(signature of president/vice president)